

**LOKER UNIVERSITY STUDENT UNION, INC.
FACILITY OCCUPATION BY TENANTS POLICY**

Designations of space within the Loker Student Union for utilization by tenants shall be determined by the Board of Directors. Generally, request for space allocation by interested prospective tenants shall be reviewed by the Facility Use advisory committee prior to being considered by the Board of Directors. No occupation of space shall be permitted until after the Board of Directors officially designate space within the facility.

Concerning existing tenants: Request for relocation or for additional space(s) shall be designated be the Board of Directors prior to any changes taking place. Generally, requests for space allocation by interested prospective tenants shall be reviewed by the Facility Use advisory committee prior to being considered by the Board of Directors. Existing tenants may change sub-lease operators within the spaces they manage so long as they provide similar services. Interest by the board of Directors prior to the tenant initiating the change.

Preferred tenants are those which provide services aligned to the mission and goals of the Loker Student Union.

Temporary exceptions to this policy may be granted by the Director and requires Board of Directors approval within fourteen (14) business days.